

Voters' Assembly Minutes
April 10, 2022

Called to order by President Tim Sergent at 1:30 p.m.

Devotion/Prayer by Pastor Martinal

Approve Minutes -Feb 13, 2022-MMSP to accept minutes
-March 13, 2022-MMSP to accept minutes

New Voting Members-none

Old Business

-Todd Roeske instead of the Goings in our LCMS partnership agreements. Incorrect report by LCMS prior-- has been corrected.

New Business

-none

Board Reports

Education/Principal - Angi O'Neil

- Barbara Riley has accepted call for principal
- 5th Grade teacher-Therese Dobis (after completion of teacher certification test)
- Dawn Laude-new 6th to 8th grade math teacher

Elders - Steve Kern

Membership Changes:

- Transfer out: Maylynn Bickel to Trinity Lutheran, Great Falls, Montana
- Transfer In: Christine Damon from Faith Lutheran, Grand Blanc, MI
- MMSP to accept transfer in. MMSP to accept transfer out.

-Discussed upcoming former Pastors and sons of congregations, preaching at services

Evangelism - no report

Fellowship - Kyle Koch

-watch for upcoming activities such as Spartan games, summer picnics, more gatherings/activities between generations--hoping for at least one activity monthly

Finance - Gloria LaPointe

-Overview of current financial position

Social Concerns - no report

Stewardship - Kyle Koch

- Completed six week stewardship program--will be upcoming after Easter
- New envelopes ordered for 2023--Special envelopes will be available in the church hall
- Volunteer and Skills Coordinator position is in process
- Stewardship mailing in process
- Actively searching for more board members

Trustees - Jon Keinath

- Receive architect's structural report regarding church sanctuary, including estimated cost of full repairs--will report at later date
- Spring cleanup in storage rooms ongoing
- Setting up "Community Cupboard" for all groups to use (for paper products/similar)

Salary & Personnel Committee - no report

Trust & Investment Committee - Mike Kern

All requests have been approved by Trust & Investment (see report following):

- MMSP to approve Board of Elders request for BBQ Cooker
- MMSP to approve Board of Trustees request for purchase of LED emergency drivers
- MMSP to approve Board of Trustees request for purchase of landscaping stones
- MMSP to approve Board of Trustees request for refinishing Parish Hall floor
- MMSP to approve Board of Trustees request for purchase of 4 Wireless Mic Systems
- MMSP to approve Board of Trustees request for LED flood lights for bell tower

Associate/Administrative Pastors

- May 1 at 1 p.m. - Confirmation
- June 11th at 1 p.m. - 8th grade graduation
- Enjoyed Volleyball Game vs Adults/Community last Friday evening

MMSP to Adjourn at 2:28 p.m. Closed with prayer and hymn.

Pastoral Report for Voters - April 2022

125th Anniversary observance continues

- 125th Anniversary helps us reflect on God's faithfulness in the past

and the assurance of His presence into the future.

- Invite members to come back and celebrate with us; invite non-members to visit for our events and worship services.
- March 12th Luck and Laughter (PTL and Anniversary fellowship event)
- Guest preachers are being scheduled; see Elders report

Pastoral Care:

- **Funerals and Memorial services** (*family of our members): Violet Hornfeld, Marilyn Daenzer, *Bill Mangold (Cherr i Herrick), *Jimmy Mangold (Carrie Daenzer, Cherr i Herrick),
- **Arrange and administer Baptisms**
- **Wedding** for Martin and Diane (Foley) Kujata
- **Member visits:** Sue Leader, Elinor Kroll
- **Teaching** Confirmation, Adult Bible Class, Faculty Bible study,

Visitation and contacts to shut-ins and hospitals continues as health and facilities allow: Randy Daenzer, Arlene Hohman, Lela Higgins, Marv Rodemsky, Mary Jane Shreve, Sandy Shame I, Carol Schwab, Linda Rohde, Barb Sergent, Fred Trinklein, Bernice Schiefer, Violet Hornfeld, Joan Benish, Karen Henderson, Betty Bleuer. Hosp: Marilyn Daenzer, Lloyd Taylor.

Special Services during Lent

- **Wednesday Lenten services** are finished and now entering **Holy Week**. Have used the series "Witnesses to Christ."
- All **Chapel** services during Lent.

Researching and organizing

- Still Exploring a **Church Management system and an App** that will enable and enhance our outreach, engagement of and communication among members.

- Potential uses of the **Pushpay app**: members and leadership could invite and share information about ministry with others in the community (Summer recess schedule, Anni v. Events, etc.), groups (large or small) could easily communicate words of encouragement from Scripture or upcoming meetings, information about events could be shared and links could be available through the phone (**ex.** Luck and Laughter info and tickets).

Administration and Misc.

- Preparations for **Confirmation** Sunday May 1st at 1:00 p.m.
Graduation on Saturday, June 11th at 1:00 p.m
- Supported and strengthened marriages in our community through The Ultimate Date Night (hosted by MMA on Feb. 19th) had 108 in attendance .
- Participated in Call Committee work for Principal.
- Research for Stewardship emphasis.
- Lutheran Schools Week emphasis.
- Meetings: L.E.A.P., Pastor Winkel, MMA , District Youth Gathering committee, Athletic Director

April 10, 2022

The Trust & Investment Committee have received 6 requests to be presented to the Voter's Assembly for approval.

The Board of Elders have requested \$8,297.46 to purchase a BBQ cooker.

This will allow the congregation to raise funds beyond the fish fry events. It would require fewer people and could occur more often. Generated funds could be used to help raise salaries of staff, as well as fund other special projects like the 125th Anniversary celebration. The unit could be rented out for use by other churches and organizations.

The Board of Trustees have requested \$837.00 to purchase 12 LED Emergency Drivers.

Replace aging batteries and drives in emergency lighting fixtures so hallway lights remain on for a minimum of 2 hrs during power outages. Also allows emergency fixtures to be LED vs. Fluorescent for additional energy savings.

The Board of Trustees have requested \$800.00 to purchase Landscaping stones.

To improve the landscape appearance in the front of the church and school.

The Board of Trustees have requested \$16,605.00 to Grind, Polish and Seal of the Parish Hall Floor.

To grind off the existing epoxy, tile glue, and other materials to clean concrete. Polish floor and seal. Lifetime Warranty.

The Board of Trustees have requested \$4,600.00 to purchase 4 Wireless Mic Systems

Replace the (2) over the ear microphones for pastors and provide (2) handheld wireless mics. Includes rechargeable batteries and charging stations to eliminate standard battery expense. This also brings us into compliance with recent FCC radio frequency allocation charges.

The Board of Trustees have requested \$1,500.00 to purchase LED Flood lights for the bell tower.

Install lighting to light up bell tower at night similar to original designs. Replaces halogen floods that burned out years ago and re-install new up-lighting onto the tower and cross. Includes money for installation of materials.

Our committee recommends to the Voters Assembly to approve the above requests.

Total amount requested \$ 32,639.46

Funds available for future requests \$1,954.53

Council report		
March, 2022		
March 2022 Income & Expense Summary		
March General Fund Income:	\$90,492.20	
March General Fund Expenses:	\$91,947.14	
March surplus (deficit)	\$ (1,454.94)	
Overall surplus (deficit) to date	\$ 88,527.07	
Gen Fund Checking Balance	\$207,681.78	
RESTRICTED Cash Accounts Summary**		
School Designated Accounts balance:	\$117,157.28	
Church Designated Accounts balance:	\$98,251.23	
All Memorials balance:	\$14,633.77	
** This money is RESTRICTED***		\$230,042.28
Accounts Receivable		
<i>School - SY 21/22</i>	\$17,943.00	
<i>School - SY 20/21</i>		\$17,943.00
<i>His Little Lambs</i>		
> Current	\$716.05	
> 7-14 days	\$76.30	
> 14-21 days in arrears	\$71.94	
> 21-28 days in arrears	\$125.70	
> more than 28 days in arrears	\$220.46	\$1,210.45
<i>Collections (ICS)(Active)</i>	\$1,555.47	
<i>Collections (CSM) through 2/28/22</i>	\$3,199.09	
<i>Collections (In House) 1 Family</i>	\$11,344.00	
Total AR:	\$35,252.01	
ADDITIONAL INFORMATION		
Contributions to Grantparent Fund March	\$620.00	
Luck & Laughter net proceeds	\$1,276.31	
Student Council Lenten suppers net proceeds	\$405.45	

St Paul Lutheran Church & School
Statement of Activity Comparison

January - March, 2022

	Jan - Mar, 2022	Jan - Mar, 2021 (PY)
Revenue		
40000 General Operating Revenue		
40200 Education		
40201 Prior Year Balances	508.25	512.97
40203 Tuition - K-8 Member	7,742.83	13,456.30
40204 Tuition - K-8 Community	9,906.42	7,340.37
40206 Processing Fees	482.33	560.21
41213 (Church GF) Child Care / Latchkey /		
Preschool	24,580.51	22,358.43
Total 40200 Education	\$ 43,220.34	\$ 44,228.28
40300 Elders	1,707.22	3,766.92
40500 Finance		
40501 Envelopes - General	182,377.27	157,069.23
40502 Other Revenue	6,111.00	5,202.17
40503 Plate - Cash	2,847.62	1,755.01
40504 Other Offerings	1,505.00	2,213.75
40505 Interest Earned	86.14	295.29
Total 40500 Finance	\$ 192,927.03	\$ 166,535.45
40800 Trustees		
40801 Rental Revenue	678.29	250.00
40802 Other Revenue	165.00	165.00
Total 40800 Trustees	\$ 843.29	\$ 415.00
Total 40000 General Operating Revenue	\$ 238,697.88	\$ 214,945.65
41214 Child Care Stabilization Grant	128,255.00	
Total Revenue	\$ 366,952.88	\$ 214,945.65
Expenditures		
50000 General Operating Expenditures		
50200 Education		
51213 CC/LK/PS Expenses	7,256.99	1,688.25
Total 50200 Education	\$ 7,256.99	\$ 1,688.25
50300 Elders - General Fund	2,540.85	2,488.05
50500 Finance		
50502 Merchant Service Fees	535.94	456.21
50503 Bank Fees	(9.04)	(72.79)
50505 Office Supplies	41.31	131.89
50506 Postage	116.00	3.00
50507 Quickbooks Software	415.00	377.50
Total 50500 Finance	\$ 1,099.21	\$ 895.81
50600 Salary & Personnel		
50601 Independent Contractors	1,354.32	289.50
Total 50600 Salary & Personnel	\$ 1,354.32	\$ 289.50
50750 Stewardship		1,128.48

50800 Trustees	35,679.75	24,908.43
55000 Wages - Salaried		
55001 Pastoral	28,343.52	27,090.78
55002 Principal	12,942.30	12,419.46
55004 Teachers	70,467.52	75,783.71
55005 Custodial	8,617.50	8,260.98
55006 CC/LK/PS Director	10,247.74	8,892.00
Total 55000 Wages - Salaried	\$ 130,618.58	\$ 132,446.93
56000 Wages - Hourly		
56001 Administrative	8,832.67	8,829.33
56002 Child Care / Latchkey Lead	6,053.18	4,746.45
56003 Child Care / Latchkey Aides	10,097.51	4,021.30
56004 Custodial	2,297.23	2,977.63
56005 Lunch Workers	5,852.28	5,500.93
56007 Organists	2,775.00	1,610.00
56008 Preschool	6,913.63	3,538.38
56012 Bookkeeper	3,595.50	3,521.00
Total 56000 Wages - Hourly	\$ 46,417.00	\$ 34,745.02
57000 Employer Paid Taxes / Benefits		
57001 Health Insurance	26,926.06	30,824.97
57003 SS/Medicare Employer Taxes	5,815.86	4,785.10
57004 Health Care - Medicare Eligible	3,326.04	3,202.02
57005 Concordia - Pension	17,913.84	17,816.73
Total 57000 Employer Paid Taxes / Benefits	\$ 53,981.80	\$ 56,628.82
Total 50000 General Operating Expenditures	\$ 278,948.50	\$ 255,219.29
Net Revenue/(Expenditures)	\$ 88,004.38	\$ (40,273.64)

St Paul Lutheran Church & School
Annual Budget vs. Actual
 January - December 2022

	Actual	Amended Budget	Over/(Under) Budget	% of Budget
Revenue				
40000 General Operating Revenue				
40200 Education				
40201 Prior Year Balances	508.25		508.25	
40203 Tuition - K-8 Member	7,742.83	93,969.00	(86,226.17)	8.24%
40204 Tuition - K-8 Community	9,906.42	81,976.00	(72,069.58)	12.08%
40206 Processing Fees	482.33	1,500.00	(1,017.67)	32.16%
41213 (Church GF) Child Care / Latchkey /				
Preschool	24,580.51	174,832.00	(150,251.49)	14.06%
Total 40200 Education	\$ 43,220.34	\$ 352,277.00	\$ (309,056.66)	12.27%
40300 Elders	1,707.22	2,500.00	(792.78)	68.29%
40500 Finance				
40501 Envelopes - General	182,377.27	703,000.00	(520,622.73)	25.94%
40502 Other Revenue	6,111.00		6,111.00	
40503 Plate - Cash	2,847.62	7,500.00	(4,652.38)	37.97%
40504 Other Offerings	1,505.00	7,500.00	(5,995.00)	20.07%
40505 Interest Earned	608.83	1,500.00	(891.17)	40.59%
Total 40500 Finance	\$ 193,449.72	\$ 719,500.00	\$ (526,050.28)	26.89%
40600 Salary & Personnel		8,000.00	(8,000.00)	0.00%
40800 Trustees				
40801 Rental Revenue	678.29	1,500.00	(821.71)	45.22%
40802 Other Revenue	165.00		165.00	
Total 40800 Trustees	\$ 843.29	\$ 1,500.00	\$ (656.71)	56.22%
Total 40000 General Operating Revenue	\$ 239,220.57	\$ 1,083,777.00	\$ (844,556.43)	22.07%
41214 Child Care Stabilization Grant	128,255.00		128,255.00	
Total Revenue	\$ 367,475.57	\$ 1,083,777.00	\$ (716,301.43)	33.91%
Expenditures				
50000 General Operating Expenditures				
50200 Education				
51213 CC/LK/PS Expenses	7,256.99	8,000.00	(743.01)	90.71%
Total 50200 Education	\$ 7,256.99	\$ 8,000.00	\$ (743.01)	90.71%
50300 Elders - General Fund	2,540.85	16,225.00	(13,684.15)	15.66%
50500 Finance				
50501 Other Expenditures		100.00	(100.00)	0.00%
50502 Merchant Service Fees	535.94	3,400.00	(2,864.06)	15.76%
50503 Bank Fees	(9.04)		(9.04)	
50505 Office Supplies	41.31	250.00	(208.69)	16.52%
50506 Postage	116.00	120.00	(4.00)	96.67%
50507 Quickbooks Software	415.00	3,300.00	(2,885.00)	12.58%
Total 50500 Finance	\$ 1,099.21	\$ 7,170.00	\$ (6,070.79)	15.33%
50600 Salary & Personnel				
50601 Independent Contractors	1,354.32	10,200.00	(8,845.68)	13.28%
Total 50600 Salary & Personnel	\$ 1,354.32	\$ 10,200.00	\$ (8,845.68)	13.28%
50750 Stewardship		1,200.00	(1,200.00)	0.00%
50800 Trustees	35,679.75	78,727.00	(43,047.25)	45.32%
55000 Wages - Salaried				
55001 Pastoral	28,343.52	120,688.00	(92,344.48)	23.48%
55002 Principal	12,942.30	59,772.00	(46,829.70)	21.65%
55004 Teachers	70,467.52	302,061.00	(231,593.48)	23.33%
55005 Custodial	8,617.50	34,470.00	(25,852.50)	25.00%
55006 CC/LK/PS Director	10,247.74	36,991.00	(26,743.26)	27.70%
Total 55000 Wages - Salaried	\$ 130,618.58	\$ 553,982.00	\$ (423,363.42)	23.58%
56000 Wages - Hourly				
56001 Administrative	8,832.67	52,820.00	(43,987.33)	16.72%
56002 Child Care / Latchkey Lead	6,053.18	17,227.00	(11,173.82)	35.14%

56003 Child Care / Latchkey Aides	10,097.51	38,885.00	(28,787.49)	25.97%
56004 Custodial	2,297.23	16,630.00	(14,332.77)	13.81%
56005 Lunch Workers	5,852.28		5,852.28	
56007 Organists	2,775.00	10,125.00	(7,350.00)	27.41%
56008 Preschool	6,913.63	32,847.00	(25,933.37)	21.05%
56012 Bookkeeper	3,595.50	27,300.00	(23,704.50)	13.17%
Total 56000 Wages - Hourly	\$ 46,417.00	\$ 195,834.00	\$ (149,417.00)	23.70%
57000 Employer Paid Taxes / Benefits				
57001 Health Insurance	26,926.06	114,315.00	(87,388.94)	23.55%
57003 SS/Medicare Employer Taxes	5,815.86	27,467.00	(21,651.14)	21.17%
57004 Health Care - Medicare Eligible	3,326.04	9,428.00	(6,101.96)	35.28%
57005 Concordia - Pension	17,913.84	74,058.00	(56,144.16)	24.19%
Total 57000 Employer Paid Taxes / Benefits	\$ 53,981.80	\$ 225,268.00	\$ (171,286.20)	23.96%
Total 50000 General Operating Expenditures	\$ 278,948.50	\$ 1,096,606.00	\$ (817,657.50)	25.44%
Net Revenue/(Expenditures)	\$ 88,527.07	\$ (12,829.00)	\$ 101,356.07	-690.05%