

St. Paul Lutheran Church
Voters' Assembly Minutes
June 28, 2020

Opening Prayer and Devotion by Pastor Bruner. Isaiah 55 - Hymn I Am Jesus' Little Lamb.

Meeting called to order by President John Petzold at 1:30PM.

Moved and supported to accept the Voters' minutes of February 9, 2020.

Motion Carried.

Moved and supported to accept Patti Martinal, Dwight & Barbara Radloff as new voting members.

Motion Carried.

Old Business:

New Business:

Board Reports

Principal/Board of Education

-Application for the Cares Act was approved. This act provides funds for resources and to assist children due to the pandemic. Jeff Yorke has been tremendously helpful in assisting in this endeavor. Our primary use will be remediation for students. A few teachers have agreed to assist Ms Bach with a summer program. Tutoring will be available throughout the 2020-2021 school year.

-Registration for the 2020-2021 school year was conducted on June 16-18.

-A task force of teachers, staff, parents has been formed to develop a plan for a safe environment for face-to-face learning. Our first planning session was June 17 th. Discussion concerning arrival and dismissal of students occurred. Our next meeting will be July 8 th after the governor's requirements and recommendations are known.

-Teachers contacted our school families earlier this month, reminding them of registration and also seeking their input on their child's education this fall. Almost all are hoping for a face-to-face situation. Concerns were online education and the wearing of face masks. A survey was given at the time of registration seeking information on their child's learning experience during the quarantine. The great majority expressed their gratitude for the effort and time the staff placed in providing continuing online education. Using the information from the survey and discussion with parents, the teachers will be meeting this summer to make plans for the coming school year. Since much is unknown, we will plan for the possibility of different scenarios.

-St. Paul will be following Millington Community Schools calendar for the 2020-2021 school year.

-Brenda Hoskey will be staying for this school year.

Board of Elders

Membership Changes

Moved and supported to transfer Alex Johnson & daughter, Eden, to St. Lorenz, Frankenmuth and Crystal Schmitt, Matthew Burns, Austin & Caitlyn to St. Lorenz, Frankenmuth.

Motion carried.

- The Gospel series was scheduled to begin July 29th. One group has cancelled. Question raised - do we continue as planned and invite the public? Discussion - best to wait until next year. COVID cases are rising again and having indoors is putting a lot of people in one space. Talked about having outside, but the bands want to be inside. Maybe wait until next year.

Moved and supported to wait and host the Gospel series next year.

Motion carried.

Board of Evangelism - No Report

Board of Fellowship

- Looking forward to when we can get together again.
- Chili/Soup Cook-off was a great success.

Board of Finance

- See printed finance report.

- Building payments have been deferred. Donations have been going to the contingency fund.
- Barbara Radloff has been offered and accepted the position as the new Bookkeeper.
- Gloria LaPointe will be the new Financial Director.

Board of Social Concerns - No Report

Board of Stewardship

- District pledge is due. Last year we pledged \$15,000 and gave about \$12,000.

Moved and supported to pledge \$10,000 to district.

Motion carried.

Board of Trustees

- Lawn crew is doing a nice job.
- Still replacing old bulbs with LED.
- Getting UV bulbs to do in the duct work for the church to run the air conditioning.
- Thank you, Bill Weber, for the extra sanitizing and cleaning he's had to do.

Salary & Personnel

- Placed an ad for a new bookkeeper and had a bunch of candidates. Hired Barbara Radloff for the position.

Trust & Investment

The Trust & Investment Committee has received three requests.

- The Board of Trustees has requested one high definition camcorder, two installed cameras, and a computer work station.
 - Reason for purchase: Provide a means for shut ins and caretakers to view and listen to services. Utilize HD camera to promote the church and school on social media. Have the ability to project in other rooms of the church. Livestream Sunday services on Facebook. Record special events.
 - Amount requested from Trust & Investment: \$6,200.00
 - Our committee recommends to the Voters' Assembly to approve the above request.

Moved and supported to approve Trust & Investment request for \$6,200.00 to purchase camcorder, cameras, and work station.

Motion carried.

- The Board of Trustees has requested a mural of a Spartan to be painted on the Activity Center wall by an artist from Legue Graphics.
 - Reason for purchase: With this mural, we hope to increase school spirit, show our mascot to incoming opponents, and to serve as the finishing touch on our building project.
 - Amount requested: \$400.00. Memorials is giving \$500.00 toward this project.
 - Our committee recommends to the Voters' Assembly to approve the above request.

Moved and supported to approve Trust & Investment request for \$400.00 to paint a mural on Activity Center wall.

Motion carried.

- The Board of Elders has requested to purchase Easy Worship 7.
 - Reason for purchase: Upgrade to the latest version of the software used to run the projector for worship services.
 - Amount requested: \$499.00
 - Our committee recommends to the Voters' Assembly to approve the above request.

Moved and supported to approve Trust & Investment request for \$499.00 to purchase Easy Worship 7.

Motion carried.

- Trust & Investment has \$24,140 left in the account to spend.

Planning Committee - Mike LaPointe

- Thank you to Jon & Julie Keinath for getting the livestream up and running when we needed it quickly. Also, thanks for being here weekly to run the screen and livestream. This has been a great impact and we are reaching out to many viewers.
- Working on creating a Livestream Worship Team Committee. Much help is needed.
- Long and short term planning has been on hold, but we are still going forward with our plans.

Associate / Administrative Pastors

I. Visitation

1. Hospital and follow-up contacts by phone: Joyce Koch, Mary Jane Shreve, Lloyd Taylor, Randy Daenzer
2. Shutin visits

- a. 2020 Second quarter – primarily phone contacts, have stopped by Vassar Fields and spoke through the window to members, Art Weber has transferred to heavenly home.
- b. Unable to contact these in nursing facilities: Elmer Snover, Irene Smith, Florence Hohman, Arlene Hohman (at her home)

II. Pastoral ministry

1. Funeral/Committal:
 - a. David Schwab
 - b. Art Weber
2. Baptisms: Graci Brooks, Eleanor Rose Stewart, Patrick Law
3. Meet weekly to coordinate ministry.
4. COVID response and approach:
 - a. This is a short statement but many hours spent researching and adapting our ministry to Executive Orders.
 - b. Winkel - four Zoom meetings about COVID and ministry options.
 - c. Online ministry - With the help of Jon and Julie Keinath, we were able to transition into Livestreaming one service on Sundays at 10 a.m. We also added a Bible Class on April 26th.
 - d. Spoke at Kindergarten Graduation held June 2nd at 6 p.m. on church porch and parking lot.
 - e. Graduation was moved to separate 1 p.m. time on June 7th for families only. It was livestreamed to subscribers only to protect privacy of students.
 - f. Confirmation was Saturday, June 13th. We were able to baptize one candidate, celebrate the Confirmation of five youth and commune everyone in this service. Again, we livestreamed to subscribers only. Please keep these young people in your prayers.
 - g. Attended Faculty Post-school year meetings and Scenario Planning meetings for next year (May 27; June 1, 4, 8, 15, 17).
 - h. Communion was provided on June 13-14th for both in person worship services and on the church porch from 1-3 p.m. Will continue to provide Communion on 2nd and 4th weekends through Summer in the worship services and from 1-2 p.m. on Sunday.
 - i. Ran screen for Saturday night services when Tech not available.
 - j. Working with the Praise Team to provide opportunities for them to accompany worship services.
 - k. Continue to research and plan options for an outdoor service.
5. Limitations or cancellations due to Shelter in place and meeting restrictions.
 - a. Suspended Youth Ministry planning team meetings.
 - b. District Youth Gathering was cancelled.
6. Pre-marriage Counselling appointments
7. Met with Marlene Brown about rejoining by Profession of Faith.

III. Teaching

1. Pastor Martinal has been providing the online Bible Class for Sunday mornings. Will coordinate future topics and leader.
2. Patti Martinal has been able to provide an online women's Bible Study.
3. Many hours working on Religion lessons for online instruction, responding to student questions, following up on missing work, and grades. Hope to work on the lessons for 7-8th grade Religion class and the public school student(s) during the summer. Having an improved online plan is also needed.

IV. Administration

1. Met with President John Petzold regarding Bookkeeper replacement and Stewardship.
2. Met with Mike Lapointe about the focus of our Strategic Planning Committee as a result of COVID. Mike plans to provide a letter of encouragement to the congregation.
3. Pastor Bruner facilitated and Pastor Martinal served on Don Haines Scholarship committee. The scholarship encourages young people to attend a Lutheran high school and pursue a church worker vocation. After several Zoom meetings, the awards were given to Tim Kern (seminary) and Paige Ayotte (high school).
4. LEAP - Board of Participants meetings (5/28 and 6/25). Presented LEAP teacher recognition award to VLHS teacher (6/15).
5. Stopped by Pastor John Britt's retirement event at United Methodist Church (6/21).
6. Salary and Personnel - attended meetings for new Bookkeeper, set up online posting of position, screened applicants, and helped with interview process.
7. Health Benefit Plan explanation meeting with faculty on hold
8. We are taking steps forward in our ministry plans, but the devil is using the COVID-19 virus to cause fear and anxiety in order to cause division within the body of Christ. Pray for unity and love.

We recite our mission statement each week. What does this look like? ***Vision: Reaching out to more people in Jesus' name. Loving the ones that are here.***

Closed with the common doxology.

Moved and supported to adjourn at 2:43PM.
Motion carried.

Respectfully Submitted,

Stacey Force
Congregational Secretary

St Paul Treasurer's Report
June 2020 Voter's Assembly

CEF Building Fund Summary

Mortgage Balance as of 05/31/2020:	\$415,023.02
Debt free date if nothing changes: March 2024	
May 2020 Mortgage Payment (<i>Deferred</i>)	\$0.00
* Principal	\$0.00
* Interest	\$0.00
Amount received to pay mortgage:	\$25,632.65
Amount Added to contingency fund:	\$25,632.65
Balance LEFT in contingency fund:	\$37,018.41

May 2020 Income & Expense Summary

May General Fund Income:	\$59,459.06
May General Fund Expenses:	\$85,012.56
May Deficit	(\$25,553.50)
Overall Deficit to date	(\$63,621.27)
Gen Fund Checking Balance:	(\$80,164.60)

RESTRICTED Cash Accounts Summary**

School Designated Accounts balance:	\$98,699.53
Church Designated Accounts balance:	\$53,277.78
All Memorials balance:	\$21,995.59
** This money is RESTRICTED***	

\$173,972.90

Accounts Receivable

School - SY 19/20

> Due 08/15/20 or at Registration (whichever first)	\$	12,308.91	
<i>His Little Lambs</i>			
> Current	\$	-	
> 7-14 days	\$	-	
> 14-21 days in arrears	\$	-	
> 21-28 days in arrears	\$	-	
> more than 28 days in arrears	\$	3,072.38	\$ 3,072.38
<i>Collections (ICS)(Active)</i>	\$	3,294.78	
<i>Collections (CSM) through 05/10/20</i>	\$	5,509.84	
<i>Collections (In House) 1 Family</i>	\$	12,724.00	

Total AR: \$ 36,909.91

Expense Freeze Go/No Go

Payroll - \$56,249 x 1.5	\$	84,500.00
BCN - \$10,880 x 1.5	\$	16,320.00
CPS - \$5,965 x 1.5	\$	8,903.00
LCMD Assoc - \$829 x 1.5	\$	1,244.00
Medicare - \$290 x 1.5	\$	435.00
Employer Taxes - \$1,793 x 1.5	\$	2,690.00
Non-Discretionary Spending	\$	5,410.00
Open Purchase Orders	\$	3,124.00
Total non-Discretionary Spending:	\$	122,626.00

FCU PPP Loan Summary

FCU PPP Bal 04/30/2020:	\$188,225
Pay off scheduled: April 2022	
Oct 2020 Loan Payment*	\$0
* Principal	
* Interest	
Balance:	\$188,225
* Deferred 6 months	
188,225 @ 75% is:	\$141,169
188,225 @ 25% is:	\$47,056

Wages to date:	\$84,780
Health to date:	\$23,996
Pension to date:	\$9,561
Utilities to date:	\$4,693

Utilities include:

- Thumb Cellular
- DTE
- Consumers
- TDS
- Toshiba
- Vill of Mill
- Xerox
- Spectrum

Non-Discretionary Spending

Toshiba	\$	350.00
Xerox	\$	627.00
Thumb Cellular	\$	60.00
DTE	\$	1,635.00
Consumers	\$	1,823.00
TDS	\$	141.00
Vill of Mill	\$	323.00
Spectrum	\$	56.00
ChMS	\$	270.00
Payroll	\$	125.00
	\$	5,410.00