

**St. Paul Trust Investment Committee  
Policies and Application for Funds Form**

**Policies for Fund Distribution**

1. All applications for funds from the Trust Investment Committee must be made through a constitutionally recognized board of St. Paul Lutheran Church.
2. Amounts requested are limited to the amounts earned by the fund through investments made by the committee. At no time will the principal amounts in the fund be distributed for expenditures.
3. Applications will begin to be accepted April 1<sup>st</sup>. Application form will need to be signed by requesting board chairperson.
4. Application deadline will be May 15<sup>th</sup>, with committee recommendations taken to the June Voters' meeting for approval. Approved funds will be spent in the following fiscal year (July 1<sup>st</sup> – June 30<sup>th</sup>). Unused expenditures will revert back to the Trust and Investment Fund.
5. All approved expenditures (invoices) must be directly submitted to the St. Paul Trust Investment Committee for payment.

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Name of Board \_\_\_\_\_ Date \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

Chairperson Signature \_\_\_\_\_

Amount Requested \_\_\_\_\_

List of Item(s) to be Purchased \_\_\_\_\_

\_\_\_\_\_  
Explain the reason for the request and use of the item(s) to be purchased:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If additional space is needed, attach an extra sheet.

Vendor to be purchased from (if known.) \_\_\_\_\_